

BOW BRICKHILL PARISH COUNCIL

Minutes of the meeting held on Thursday 11th January 2018

Present: Cllr O'Rourke (Chair) Cllr A Sidgwick; Cllr S Milford; Cllr J Price

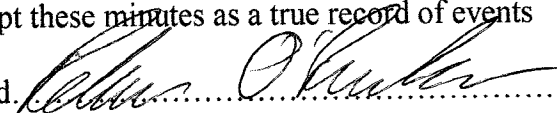
In attendance: Mrs R Gurnett (Clerk); Ward Cllr D Hopkins; Sgt D Gidman

Public: D. Kesterton; B. Thompson; S. Malleson; T. O'Rourke

The meeting commenced at 7.30pm

1.0	<u>To Receive apologies for absence</u> Cllr R. Jones	
2.0	<u>Declarations of Interest in items on the Agenda</u> Cllr O'Rourke – Item not on agenda but if discussed RE. BBFC Court Costs. Personal interest declared - neighbour	
3.0 Noted:	<u>Public Session</u> Meeting was adjourned at 7.32pm to receive the public session No Public Comments received Meeting reconvened at 7.33pm	
4.0	<u>Minutes</u> To approve the minutes of the meeting held 14 th December 2017 as an accurate record	Signed by Chair
5.0 5.1	<u>Matters arising from the minutes</u> Red Bull – (Minute 5.1)- A letter had been sent to Red Bull Racing (RBR) requesting the inclusion of at least 4 disabled parking spaces in the car park it is to provide to replace the existing car park at Bow Brickhill railway station, which is to be absorbed into the proposed RBR campus extension. RBR responded that Milton Keynes Council (MKC) had advised that there is no requirement to provide disabled parking spaces within the car park, as a result of this, the final plans submitted do not include provision for disabled spaces. Cllr O'Rourke explained that although RBR's plans for its staff and visitor car park appear compliant in terms of accessibility, the obligation to replace the railway station car park facility should be considered an entirely separate matter and is not, therefore, covered by any planning undertakings in respect of RBR's corporate parking arrangements. It was felt that RBR was not fulfilling its obligation to the community and a letter would be sent to Milton Keynes Council requesting the provision of accessible spaces in the replacement station car park as a planning condition. Advices awaited	Clerk
5.2 Noted:	New houses– (Minute 5.3)- Invasion of privacy –Following his meeting with Avant Homes, Allen Sacbucker advised that he had now passed this over to Jeremy Lee. Cllr Sidgwick had visited a resident of Parkway and had sat on the sofa in the living room. From there, she could see the shaving mirror in the bathroom of the house behind (on the Avant Homes Brickhill Sands development). Cllr Sidgwick proposed that Bow Brickhill Parish Council (BBPC) purchase fast growing trees to be planted every 5ft costing a total of approx. cost of £100. All Cllrs agreed to purchase at an approx. cost of £100. Cllr Sidgwick to contact Avant to discuss.	AS
5.3 Noted:	Poor Air Quality– (Minute 5.4) A letter had been sent to the school and copied to Thames Valley Police (TVP). The school had replied, noting this would be discussed at the next full meeting. Advices awaited. It was noted that the school had held a meeting on Tuesday 9th January so would be contacted for an update	AS
5.4	Parking Issues Rushmere Close– (Minute 5.6)- A letter had been sent to the school and	


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Signed 

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<p>Noted:</p>	<p>copied to TVP. The school had replied, noting this would be discussed at the next full meeting. Advices awaited. It was noted that the school had held a meeting on Tuesday 9th January so would be contacted for an update</p>	<p>AS</p>
<p>5.5</p>	<p>Parish Storage Facilities/Meeting Room- (Minute 5.11)- Cllr O'Rourke has spoken to Little Stars and has a meeting planned with them to discuss storage facilities. It was agreed that once the Parish Council had regained ownership of the cupboard, the lock would be changed. Further Advices awaited.</p>	<p>BOR</p>
<p>5.6</p>	<p>Next Steps- Village Army- (Minute 5.13)- A letter was sent to all Local Parish Councils. So far, we have received 3 responses as follows: Hanslope Parish Council has sent the letter to all its residents; Castlethorpe Parish Clerk has referred the letter to the Parish Council; New Bradwell Parish Council has asked what BBPC would like from them in terms of support. It was agreed that the next step would be to send a letter of thanks to all who had responded, and BBPC would look to arrange a communal meeting for all to attend. It was agreed that the letter would be sent out to Bow Brickhill residents on social media and the e-group.</p>	<p>Clerk/AS</p>
<p>5.7</p>	<p>Church Hall Parking- (Minute 5.15)- Cllr O'Rourke would like to arrange a Village Meeting to discuss parking within the whole village and the requirements for the new church hall. The Parish Council would welcome suggestions and solutions to the parking problems from residents. Date and time of the meeting to be agreed along with wording for notice to all residents to be circulated via social media and the egroup.</p>	<p>Clerk/BOR</p>
<p>5.8</p>	<p>GDPR Requirements – (Minute 5.16)- 1) A Privacy Policy along with a Retention Policy has been created- if all in agreement this is to be adopted and displayed on the website. (Please see minute 13) 2) A Project Plan is to be put together and presented to a future meeting. 3) Training date to be arranged for clerk and Cllr O'Rourke.</p>	<p>Clerk/BOR</p>
<p>Noted:</p>	<p>It was agreed further to the information provided at the Dansborough forum on GDPR, that the clerk would continue to serve as Data Protection Officer (DPO) with Cllr O'Rourke overseeing for Bow Brickhill Parish Council</p>	<p>Clerk/BOR</p>
<p>5.9</p>	<p>Parking Issues- (Minute 5.18)- Station Road- To be incorporated into the meeting to discuss parking issues within the village</p>	<p>Clerk/BOR</p>
<p>5.10</p>	<p>Enforcement query– (Minute 5.20)- Car parking area at 8- 10 Station Rd – MKC has been advised of BBPC's safety concerns and has been asked to advise of the outcome.</p>	<p>Clerk</p>
<p>5.11</p>	<p>Bow Brickhill Football Club (BBFC) Court Case - (Minute 10.0)- BBFC had been advised that costs of £255 are to be repaid by them to BBPC and the invoice they provided by way of a counter-claim had been repudiated. No advices from BBFC received to date.</p>	<p>Clerk</p>
<p>Noted:</p>	<p>It was agreed to wait the standard 30 days until 20th January to send a chase letter to BBFC</p>	<p>Clerk</p>
<p>5.12</p>	<p>MKC Budget Consultation- (Minute 13.0)- A letter had been sent to MKC noting the Parish Council's objection to the removal of grit bin funding. It was agreed via email that although BBPC had agreed not to participate in the wholesale devolution of services to parish councils, the only way to get information on changes to levels of service and access to preferred suppliers would be to sign up to the draft framework in principle. Cllr O'Rourke set an email to MKC asking them to keep us "in the loop" without commitment</p>	<p>Clerk</p>
<p>5.13</p>	<p>Open Space Assessment- Comments had been provided to MKC querying if the woods and the grounds behind the school should be included, Advices awaited</p>	<p>Clerk</p>

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<p>5.14 Noted: 5.15 5.16 5.17 5.18</p>	<p>Plan:MK- (Minute 15)- The Response on behalf of BBPC to the Proposed Submission Draft had been sent, and acknowledgment had been received of these objections Cllr Sidgwick thanked Cllr O'Rourke for a great piece of work on behalf of BBPC in preparing the Response. She noted a lot of hard work had gone into this. Cllr Sigwick included Parish & Community Futures in her vote of thanks for assisting with this at such a reasonable cost - £59</p> <p>Church Signage- (Minute 19.3)- MKC had been asked to provide comment on the request to install new signage. MKC had responded with an application form for completion. Once this has been received, they will be able to process the request. Cllr Price provided a photograph that could be sent to MKC if needed for further information.</p> <p>TVP- November Crime Statistics (Minute 20.0)- The Parish Council had queried details of the November Crime Statistics. PC Deeble had advised that the raid noted had occurred on 9th December in the Church Car Park when 2 people were found in possession of cannabis, but they had no record of a reported break in on Station Road in either November or December.</p> <p>Flood Risk Walnut Tree- (Minute 20.0)- A letter had been sent to Peter Brett with photo evidence of flooding manholes on Station Road.</p> <p>Cones in Pavilion Car Park- (Minute 21.3)- Little Stars had been advised they are permitted to place cones in the car park whilst children from the nursery are using the outside areas. Cllr Sidgwick commented that the issue was not the use of cones per se, but the failure of Little Stars staff to request prior permission for this from BBPC.</p>	<p style="text-align: right;">✓ Clerk</p>
<p>6.0 6.1 6.2 6.3 6.4 6.5 Noted:</p>	<p><u>TVP-Quarterly Attendance</u> Sgt Dan Gidman attended the meeting on behalf of PC Deeble, who was unable to attend due to illness. Sgt Gidman gave the council an overview of December's crime report.</p> <p>On 5th December, there was criminal damage to the bus stop on Station Road. Two teenagers were issued with Restorative Orders, so will likely have to pay contributions to the cost of repair for the bus stop.</p> <p>On 5th December there were 2 arrests in the Church Car Park for the possession of 7 bags of cannabis: They were issued with Fixed Penalty Notices.</p> <p>On 15th December TVP received 4 separate reports of sets of outdoor Christmas lights being cut.</p> <p>A kidnap and public dispute were reported just before Christmas. However, this was a domestic case that was not relevant to the broader village.</p> <p>In total there were 9 crimes reported in December.</p> <p>Sgt Gidman was asked if the Church Car Park was regularly patrolled. Sgt Gidman confirmed that it is on the PCSO's route for each day. Sgt Gidman was also asked if PC Deeble attended the village on a regular basis., Sgt Gidman commented that, due to an ongoing medical issue, PC Deeble was currently office based.</p> <p>Sgt Gidman then left the meeting</p>	
<p>7.0 7.1 Noted:</p>	<p><u>Clerk's Progress Report</u> The report was provided for information (see appendix A). The following items only were discussed:</p> <p><u>Roundabout Junction Brickhill Street & Station Road</u> An update had been received from MKC to note they had looked at the recent accident record in the vicinity: 6 since 2009; 2 within the last 3 years and 1 in 2017 (which related to a vehicle overtaking a queue of traffic waiting for the level crossing to clear). Coupled with plans for potential development of adjacent land and possible highway improvements under Plan:MK, they concluded they could not justify the installation of a filter lane at this time and decided, therefore, there was no need for a site visit. They did, however, recognise it was appropriate to install warning signs on the approaches and noted that funding is available to do this asap for installation before the end of March. Cllr Hopkins noted that he would follow this up.</p>	


I accept these minutes as a true record of events

Signed *[Signature]*

Date *13/1/18*

<p>7.2</p> <p>Noted:</p>	<p>Cllr Hopkins advised that he was due to see Sean Rouney next week and would provide an update.</p> <p><u>Defibrillator Training</u> A further training session is to be arranged for this year if it is of interest to village residents</p> <p>It was suggested that the level of interest be gauged via social media and the e group, and to see what day/time would be most suitable. Cllr Sidgwick to supply a paragraph of wording to be used, based on the original invitation from 2017.</p>	<p>AS</p>
<p>8.0</p>	<p><u>Unitary Councillor Report</u> Ward Cllr D Hopkins presented a report which covered the following:</p> <ol style="list-style-type: none"> 1. Sadly, Cllr Isabella Fraser of Campbell Park Parish Council passed away on 4th January. Cllr Hopkins noted that Cllr Fraser had worked very hard over many years for her own parish council and BALC. 2. Refuse collections- It was noted that Cllr Hopkins felt a degree of sympathy for the refuse collectors as bad management was at the heart of the recent borough-wide collection issues. At a function, he expressed his concern on this matter to Rupert Soames, Chief Executive of Serco plc. Snippets- Including Levante Gate Planning Application- This will go to DCC in March, Cllr Hopkins will be speaking as will Cllr Graham Bushell, Chair of Little Brickhill Parish Council. Cllr O'Rourke requested that Cllr Robert Jones be invited to attend and speak on behalf of BBPC. 3. Government announces that the 'Champion' for UK's 'Silicon Valley' will be Iain Stewart MP, who represents Milton Keynes South. 4. Royal Garden Party- Nominations would be welcome from BBPC for potential attendees 5. Oxford Cambridge Expressway- Cllr Hopkins advised that plans for a footbridge at Woburn Sands railway station had been abandoned 6. Council Tax Referendum Council Tax Referendum principles have not been extended to parish and town councils in 2018/19. 7. England's Counties & Battles Over- A Nation's Tribute 11th November 2018 8. Wavendon- Cllr Hopkins noted that work on a new signalised junction on a Newport Road, Wavendon, was not due to finish until the Summer and road closures would be taking place in Woburn Sands. He thought this would be likely to increase traffic levels through Bow Brickhill and surrounding areas. <p>The report had been circulated to all and to the village egroup</p>	<p>BOR/RJ</p>
<p>9.0</p> <p>9.1</p> <p>Agreed:</p> <p>9.2</p> <p>Agreed:</p> <p>9.3</p> <p>Agreed:</p>	<p><u>Planning</u> 17/03275/FUL – Proposed single storey front and rear extension at 15 Downs View, Bow Brickhill, MK17 9JS</p> <p>No objection</p> <p>17/03361/FUL – Change of use of land to form new access from Tilbrook Roundabout, Car Park, Stopping- up of Bradbourne Drive, Erection of Gatehouses, Landscaping and associated works at Land East of Brickhill Street, V10 Bradbourne Drive, Tilbrook, Milton Keynes</p> <p>No Objection, although all Members were disappointed that no provision had been made for accessible parking in the public car park RBR had undertaken to provide to replace the existing Bow Brickhill Station car park, which will be absorbed into the new RBR campus. This request was made when representatives of RBR attended a previous meeting and reiterated by e-mail. This is to be addressed within the planning no objection letter to be sent. Cllr Hopkins will also follow this up</p> <p>17/03378/EIASCRC- Screening option in respect of a proposed change of use of land to form new access from Tilbrook Roundabout, Car Park, Stopping- up of Bradbourne Drive, Erection of Gatehouses, Landscaping and associated works at Land East of Brickhill Street, V10 Bradbourne Drive, Tilbrook, Milton Keynes</p> <p>No Objection with the caveat that BBPC's concerns in relation to the accompanying application 17/03361/FUL be addressed.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

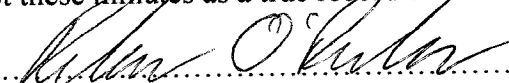
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10.0 10.1	<u>Notification of Decisions made from Milton Keynes Council</u> 17/03114/FUL – Proposed single storey rear extension at Sleeper Cottage, 32 Station Road, Bow Brickhill. MK17 9JW Full Planning Permission Granted	
11.0 11.1 Agreed: Noted:	<u>Parish Groundworks</u> Cllr O'Rourke read out her note on Parish Groundworks to be completed around the village- See Appendix B All agreed that the proposed works are to be carried out. Cllr Sidgwick suggested that she has a contact that may be able to carry out the work and she would contact them to discuss further. It was noted that Cllr O'Rourke felt that there was a real feel of community spirit within the village and that some residents had offered in principle, via social media, to maintain sections of footpath along Station Road as necessary whilst the current littering issues continue. Any further issues regarding the litterer, known as 'the lady' to be reported to the Adult Social Care Safeguarding team via the MKC website.	AS/ February Agenda
12.0 Agreed:	<u>EWR Consultation</u> Plans for the East West Rail extension are now in the third phase of consultation. Information on drop-in sessions on the proposed changes can be viewed online and plans are also on display in West Bletchley. Cllr Hopkins will provide a further update in March. As this does not directly affect Bow Brickhill no comments were given.	
13.0 13.1 Agreed: 13.2 Agreed: 13.3	<u>GDPR</u> The Retention Policy was considered. It was agreed by all that the Retention Policy be adopted and that this would be displayed on the website. The Privacy Policy was considered. It was agreed that Cllr O'Rourke would re word and correct grammar on the Privacy Policy and, along with the Clerk would look at the layout following additional information and guidance notes supplied by MKC via Cllr Hopkins. Both the clerk and Cllr O'Rourke would attend the GDPR training session arranged by BALC on 11 th April	Clerk BOR/Clerk Clerk
14.0 14.1 Agreed:	<u>Grit Bins</u> A letter has been sent to MKC objecting to the removal of grit bins from the services it provides. It was agreed via email that the PC would be kept in the loop regarding service provision and suppliers as necessary. It was agreed that the BBPC would monitor advices and updates from MKC regarding service provision, future proposals to devolve some services to Parish Councils and access to Preferred Suppliers	Clerk
15.0 15.1 Agreed:	<u>Radar Speed Feedback Sign</u> MKC have inspected and given authorisation to place equipment on to lamp columns 1WR and 2WR The cost from Morelock would be as follows- 1 Battery powered MSID Compact Radar Speed Sign with: Red & Green warning display with flashing option Data logging and Bluetooth - each unit will hold 500,000 time stamped measurements Morelock Analysing Software and Morelock App Fixing clamp and brackets 12v Battery 2 year guarantee with maximum 14 day call out period following report of a fault Delivery Total- £2,319 inc delivery All Members agreed to the costs. Clerk to contact to arrange installation and to request full invoice be sent to Cllr Sidgwick (RFO)	Clerk
16.0 16.1	<u>Christmas Tree Lights</u>	

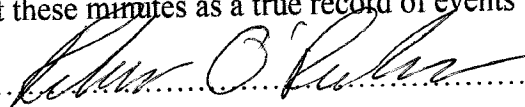
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<p>Agreed:</p>	<p>The Parish Council discussed safety concerns highlighted by residents on the installation of the annual Christmas tree lights. The Parish Council would like to pass on its thanks to all who volunteer to put these up each year. It was agreed to explore the option for a cherry picker to be hired and used for the safe installation of the Christmas tree lights going forwards. It was also agreed that if, subject to cost a cherry picker is to be used, Cllr Sigwick would, on behalf of BBPC, purchase 1 additional set of 96 Christmas tree lights. It was suggested that Frank Morris may have a cherry picker that could be used for this purpose. Cllr Sigwick to investigate and the outcome to be discussed on next month's agenda.</p>	<p>AS</p>
<p>17.0 17.1 Agreed:</p>	<p><u>Bow Brickhill Essential Information Sheet</u> It was agreed that all proposed changes be adopted, and the leaflet amended accordingly. It was agreed that Sue Malleson would make the changes and then this would be displayed on the BBPC website. It was unanimously agreed that there was no need to have this re-printed this year. All new residents will be directed to the website for reference.</p>	<p>Clerk</p>
<p>18.0 18.1</p>	<p><u>England's Counties & 'Battle's Over a Nations Tribute 11th November 2018'</u> The tribute event planned for 11th November was discussed and it was agreed that the Parish Council would take part. It was felt that this could be a whole village event to get everyone involved. Sue Malleson will ask the PCC, as representatives of All Saints Church, if they would like to be involved in the bell chiming and will research the possibility of a laser light being projected towards the church. Cllr Sigwick will make arrangements for Mike Duff to play The Last Post on his bugle at the War Memorial. All items to be discussed on the next agenda.</p>	<p>AS/Clerk/ February Agenda</p>
<p>19.0 19.1 Agreed:</p>	<p><u>Newsletter</u> The Parish Council currently pays £81.71 every month for the newsletter to be printed. Cllr Sidgwick proposed increasing this spend to £120 to incorporate some colour. It was proposed that the next newsletter could carry an insert regarding the Get Sorted MK Recycling Scheme in which the village is currently taking part. This handout could be created in colour for residents to place near their bins to use as a reference guide to help them remember what can go into each bag. The Colour cost for this months with the recycling page will have 15% discount applied. It was unanimously agreed to increase the spend to £100. Cllr Sidgwick to arrange the inserts.</p>	<p>AS</p>
<p>20.0 20.1 Agreed: 20.2 Agreed:</p>	<p><u>Playing Field Cutting Contract & Weed Spraying</u> Correspondence was received from Woburn and Wavendon Football Club (WWFC) stating that they would be happy to continue the grass cutting at the pavilion as completed in 2017 and would keep the price the same if the pitch hire rate be kept at last year's price. It was agreed by all that the hire fee for the pitch be kept at last year's fee of £860 for WWFC. IT was agreed that WWFC would be awarded the grass cutting contract again for the 2018. WWFC will provide grass cutting and aeration to the field for a total cost of £1,200. Clerk to send a letter advising this. WWFC has noted that the playing fields have many weeds growing. This reduces the surface quality and makes it vulnerable to heavy wear. WWFC tries to organise weed spraying for the pitches they play on every two years. The job must be carried out by a suitably qualified and registered contractor. Greenacres in Woburn Sands has quoted £232 and WWFC asked if the Parish Council would be willing to pay 50% of this cost. It was agreed by all that the Parish Council would contribute 50% of this cost. The Clerk to make arrangements with WWF.</p>	<p>Clerk Clerk</p>
<p>21.0 Noted:</p>	<p><u>S106 Updates –</u> a) Field Drainage Clerk had received a quote from IOG Turfcare advisory service for £1,200. This would not include the topographic survey which would be required should drainage designs be needed as part of the specification. b) Playground Equipment –</p>	<p>AS</p>


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Noted:	3 quotes have been obtained with drawings/plans. A meeting is planned to take place with Cllr O'Rourke, Cllr Price, Cllr Sigwick and Cllr Milford to discuss the new playground equipment	SM
Noted:	c) Pavilion Improvements Cllr Price has agreed to oversee this item. He has been in contact with two different suppliers and has arranged a site visit to take place to obtain measurements. Cllr Sigwick confirmed £3,256.47 had been allocated to spend on the improvements.	JP
Noted:	d) Pavilion and Village Furniture A site meeting has been arranged for January 19 th to ascertain where items will be sited	BOR/SM
Noted:	e) Community Hall Avant Homes has agreed to rewrite the S106 agreement in respect of Brickhill Sands, reallocating funds of £23,503.71 originally intended for Public Arts to this project making the total now available from S106 £50,225.85. Cllr Sidgwick is awaiting confirmation from Avant that they have had the S106 Document wording revised to accommodate this. Existing invoices have been submitted to MKC awaiting their advices.	AS
Noted:	f) Library Facilities No New updates	AS
22.0	Chair's Report As Report - See Appendix C	
23.0	Finance As Report – See Appendix D	
23.1	Income and Expense Account (Detailed and Summary) and Balance Sheet signed by Chair	
23.2	Bank Signatories	
Agreed:	It was resolved that the signatories on the account be updated with the removal of Mrs D Mayer (Previous Clerk) and the addition of Mrs R Gurnett (Current Clerk). Current authorised signatures on the account are therefore Cllr Sidgwick, Cllr Milford and Mrs R Gurnett	Clerk
23.3	Fees and Contract Review Report from Fees and Contract Meeting –	
Agreed:	To apply a 3% hire rate increase to all hirers from April 2018 to cover the increase in utilities and other service costs. Clerk to action and send advices to all	Clerk
Agreed:	Staff hourly rate wages would increase for the Pavilion Caretaker and Pavilion Cleaner from £7.92 to £8.50 in recognition of their contribution to the smooth running of the Pavilion. Cllr Sidgwick to send a letter to both.	AS
Noted:	As she had only recently been appointed, the Parish Clerk's hourly rate would remain unchanged.	Clerk
Agreed:	The Precept for 2018/19 would remain unchanged at £14,500. Clerk to send the Precept Proforma to MKC.	AS
Agreed:	Large Projects - Due to the new rules for Data Protection it was agreed that a secure storage facility be sought. It was agreed to look into the purchase of a storage unit to be sited near the exiting Portacabin. Existing storage used by Little Stars is detailed in Appendix D.	
Agreed:	It was agreed that no match funding would be sought for this coming year	
Agreed:	All agreed to adopt the Draft Budget for April 2018 – March 2019.	

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23.4	<p>Pavilion weekend hire – suggested to form a village social club to meet at weekends in the pavilion to make use of the new facilities in and around the pavilion - Discussion ensued and it was said that this was a good idea and that a village meeting should be arranged and advertised on social media and in the newsletter to gauge support</p> <p><u>EoN Contract</u> A new contract has been negotiated with EoN and renews on 18th January 2018. Costs will be fixed for 3 years.</p>	AS
24.0 24.1 24.2 24.3	<p><u>Councillors' reports and items for future agenda</u></p> <p>Cllr A Sidgwick - No Report</p> <p>Cllr S Milford – No Report</p> <p>Cllr J Price – No Report</p>	
25.0 Noted: Agreed: Noted: Agreed: Noted:	<p><u>Correspondence received and sent by the Parish Council not appearing elsewhere on the agenda</u></p> <p>181217- Secklow 105.5 has offered free access to promote BBPC on the radio. They are producing a daily prime-time show that will focus on promoting the organisations that govern Milton Keynes. The programme will be a platform to inform residents on the work that the Council is doing. Councillors can appear on a monthly or quarterly basis and, at any time, can email with urgent news. To send out to the e group and social media to see how aware residents are of the radio channel.</p> <p>Agreed: It was agreed to use the facility for emails on a case by case basis as and when required.</p> <p>181217- Rough sleeper at Bow Brickhill Railway Station- In May 2017, a resident reported a rough sleeper at the railway station spotted on the early morning commute. At the time, TVP were contacted to investigate this. They reported they found no sign of anyone or any belongings. TVP have been asked to check again. Noted: Clerk to contact British transport Police (BTP) to make them aware</p> <p>191217- BALC- Council Tax Referendum - Council Tax Referendum principles will not be extended to Parish and Town Councils in 2018/2019.</p> <p>211217- BMKALC- Royal Garden Party- BMKALC has asked for Town and Parish Councils to nominate attendees for the Royal Garden Party on 5 June 2018. They have 6 places which equates to 3 nominations and one guest each for the entirety of Buckinghamshire, including Milton Keynes. Nominations are to be submitted by 31st January. They are selecting delegates based on length of service. Agreed: It was agreed to submit nominations for Cllr Sidgwick and Cllr Jones</p> <p>221217- Thames Valley Police- Survey on an Increase in Council Tax to Help Protect Operational Policing - TVP launched an online survey to seek residents' views on a recommended £12 increase in Council Tax to help protect operational policing in the Thames Valley area. The consultation period ends on 11th January at noon. Noted: This was sent to out to residents on the egroup.</p> <p>050118- Email correspondence had been received from a resident regarding proposed work to improve security, character/ aesthetics and to address the erosion of the bank on which his property sits. He is considering how to improve the hedgerow boundary to his property that runs alongside public footpath Bow Brickhill FP008. He has asked for the Parish Council's advice on the correct procedure for undertaking this work. Details have been sent to MKC Rights of Way (ROW) officer Rosie Armstrong as this hedgerow should be maintained by MKC contractors. Rosie has advised that she will need to undertake a site visit to the property. Awaiting further information from MKC</p>	Clerk Clerk Clerk

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Date... 8/3/18

<p>Noted:</p> <p>Noted:</p>	<p>The Parish Council had no objection to the work taking place. However, it was noted that, before starting this work, the resident would need to seek authorisation from the ROW department at MKC. BBPC agreed that the proposed drainage work to FP008 would benefit village residents by enabling them to use the footpath during the winter months to safely access the school.</p> <p>080118- MKC- Internet Club Guidance- Information had been received asking whether BBPC would be interested in holding a 'TT' event to teach residents how to use the internet. MKC used a company called ATTIGO which provided laptops, i-pads, i-phones etc for training purposes and event would be free of charge. It was agreed that this would not be of interest to the Parish Council</p>	<p>Clerk</p>
<p>26.0</p> <p>26.1</p> <p>26.2</p> <p>26.3</p> <p>Agreed:</p> <p>Noted:</p> <p>26.4</p> <p>26.5</p> <p>Noted:</p>	<p><u>Pavilion Issues</u></p> <p><u>CCTV ICO Renewal</u> The ICO renewal has been actioned and next renewal is January 8th 2019.</p> <p><u>CCTV Assessment Review</u> The checklist (as required annually) for users of limited CCTV systems has been carried out. The next assessment is now due in January 2019.</p> <p><u>Pavilion Front Doors</u> The Pavilion Caretaker had mentioned that the front doors appeared warped and therefore did not close properly at the top. This caused an issue with heat loss/draughts in winter, but the concern was also that it was a security issue. Did the PC wish to look into options of repair (if possible) or the purchase of new doors? It was agreed that the front doors should be replaced. The Clerk is to source three quotes for the work and this is to appear on the February agenda.</p> <p>It was noted that hirers would not be permitted to display notices on the new doors.</p> <p><u>Fan Radiators</u> Over the period of very cold weather, Little Stars had complained that the hall was not getting very hot at all. Roy Milford attended to address a leaky radiator issue in December and he was asked to look at the fan radiators. These had not been serviced for a couple of years and Roy recommended they should be serviced twice yearly. Roy was asked to attend to these on his visit just before Christmas which was at a cost of £80.</p> <p><u>Rat Update</u> Just before Christmas, the Parish Council's pest control contractor Axatax attended to assess the situation. Two rats were found dead in the Portacabin, so Axatax laid more bait in there. Axatax attended again this week; they are confident there are no more rats and the issue has been resolved. They will visit again in 2 weeks to fully confirm this is the case and then visits will be every 2 months. Repairs will need to be carried out to the Portacabin where the rats have gained access. Does the Parish Council wish to look into options for repair? To be added to the next agenda</p>	<p>Clerk</p> <p>February Agenda</p>
<p>22.0</p>	<p><u>To decide date of the next meeting</u> The next scheduled Parish Council Meeting is to be held on Thursday 8th February 2018 at 7.30pm.</p>	
	<p><u>The Meeting Closed at 9.01pm</u></p>	

I accept these minutes as a true record of events

Signed.....*John O'Keefe*.....

Date *8/3/18*