

BOW BRICKHILL PARISH COUNCIL
Minutes of the Meeting of Bow Brickhill Parish Council held on
Thursday 13 June 2019

Present: Cllr R O'Rourke (Chair); Cllr R Ford; Cllr J Price; Cllr P Ball

In attendance: Tony O'Rourke (Clerk); Cllr David Hopkins

Public: Mrs D Kesterton; Mr D Kesterton; S Malleson; P Thomas; B Thomas;
J Mears; C Morris

The meeting commenced at 7.31pm

1.0	<u>Apologies for Absence</u>	
Noted	Cllr Thompson; Cllr Price advised he would arrive late	
2.0	<u>Declarations of Interest in Items on the Agenda</u>	
2.1	Cllr R O'Rourke: Parish Clerk/RFO is her husband	
2.2	Cllr R O'Rourke: Resident of 1 Station Road, Bow Brickhill	
Noted		
To allow Cllr Ford to leave the meeting early, subject to the arrival of Cllr Price, Public Question Time was moved down the agenda in order to prioritise the statutory business of the Council.		
The order of other agenda items was also changed in order to facilitate this.		
4.0	<u>Minutes</u>	
Agreed	Minutes of the meetings of the Parish Council held on 18 April (amended as per Minute 6.1 of 9 May 2019) and 9 May 2019 were accepted as a true and accurate record by all councillors and were signed by the Chair.	
5.0	<u>Matters Arising</u>	
	<u>From 5 May Meeting</u>	
5.1	Planning Application 19/00809/FUL - The Old Coach House B Church Road (Minute 7.1) A qualified letter of no objection had been sent with the caveat that MKC exercises due diligence with regard to tree preservation, road safety and the mitigation of disruption during construction.	
Noted		
5.2	Planning Application 19/01128/FUL - 3 Rushmere Close (Minutes 13.1 and 16.0) A letter of objection to the application had been sent to MKC	
Noted		
5.3	'Eco House' (Minute13.3) Application for retrospective planning permission had been refused by MKC	
Noted		
5.4	Proposed Conservation Area (Minute13.4): To be researched and discussed at a future meeting when time permits.	
Noted		

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Dated: 17/7/1919

5.5	<p>Councillor Roles</p> <table border="0"> <tr> <td>Chair</td> <td>Cllr O'Rourke</td> </tr> <tr> <td>Vice Chair</td> <td>Cllr Ball</td> </tr> <tr> <td>School Liaison</td> <td>Cllr Price</td> </tr> <tr> <td>Parishes Forum Representative</td> <td>Cllr Ford</td> </tr> <tr> <td>MKALC Representative</td> <td>Cllr Thompson</td> </tr> <tr> <td>Danesborough Forum Representative</td> <td>Cllr O'Rourke</td> </tr> </table> <p><u>Matters Arising from 18 April Meeting</u></p>	Chair	Cllr O'Rourke	Vice Chair	Cllr Ball	School Liaison	Cllr Price	Parishes Forum Representative	Cllr Ford	MKALC Representative	Cllr Thompson	Danesborough Forum Representative	Cllr O'Rourke	
Chair	Cllr O'Rourke													
Vice Chair	Cllr Ball													
School Liaison	Cllr Price													
Parishes Forum Representative	Cllr Ford													
MKALC Representative	Cllr Thompson													
Danesborough Forum Representative	Cllr O'Rourke													
5.6	<p>Speeding in the Village – Cyclists (Minute 12.2)</p> <p>The following was received from a village resident: “With reference to the April minutes section 12.2, I had an altercation with a cyclist recently whilst exiting my driveway and stopping the cyclist in his tracks as he was on the footpath, which displeased him somewhat. I pointed out to the cyclist that it was a footpath and not a cycle path but he insisted that he was not going to cycle on the road.</p> <p>The stretch of path on the Wheatsheaf side from just before the Wheatsheaf all the way up to Church Road is a popular cycling stretch in both directions and particularly dangerous in terms of residents exiting obscured driveways and risking collision with cyclists. I was a mountain biker myself for many years and I can understand the temptation to avoid the main road and use the path but this is a very hazardous stretch of path and it is absolutely right that the matter of safety is being progressed to protect both residents and cyclists.</p> <p>In terms of putting up signage informing cyclists that the pavement is pedestrian only, I suspect on the basis of my recent altercation that the signage will need to be very visible and robust to get people to adhere to the restriction. I wonder therefore if bollards are being considered, placed so as not to hamper pedestrians with wheelchairs or buggies, or ‘no cycling’ warning signs painted on the path itself at regular intervals, you certainly can’t miss them when you are cycling along!”</p> <p>The Chair commented that efforts would continue to pursue MKC for signage to indicate the end of the redway and its attendant regulations on the Walton side of the railway line and that cycling would not be permitted on the Station Road footpath.</p>	Clerk												
5.7	<p>Reports from Planner and Transport Consultant re South Caldecotte Consultation</p> <p>Copies of the reports commissioned by BBPC had been circulated to all councillors via email.</p> <p>It was unanimously agreed that the reports should now be submitted to MKC.</p> <p>The Chair urged all those present to submit personal comments to the consultation in addition to the comments to be submitted by BBPC.</p>	Clerk												

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14.0	<u>Annual Governance and Accountability Return 2018/19</u>	
14.1	Section 1 of the Annual Governance and Accountability Return 2018/19 Part 3 was unanimously approved pursuant to the Council's obligations under Regulation 15 (2) of the Accounts and Audit Regulations 2015	
Agreed	Unanimously approved	
14.2	Section 2 of the Annual Governance and Accountability Return 2018/19 Part 3 was unanimously approved pursuant to the Council's obligations under Regulation 15 (2) of the Accounts and Audit Regulations 2015	
Agreed	Unanimously approved	
15.1	<u>Finance</u>	
15.1.1	Summary Budget Cost Report as at 30 April and 30 May 2019 These had been emailed to all councillors and were signed and approved Cllrs Ball and Ford	
Agreed		
15.1.2	Bank Reconciliations to 30 April and 30 May 2019 Brought to the meeting, signed and approved by Cllrs Ball and Ford	
Agreed		
3.0	<u>Public Questions</u>	
	The meeting adjourned at 7:44pm to receive questions from the public.	
3.1	Sue Malleson asked whether the reports as discussed at 5.7 (above) would be published in the public domain via the website. The Chair confirmed this would be the case.	Clerk
Noted		
3.2	Sue Malleson commented that the proposal to request reclassification of the footpath from the rear of 38 Greenways to the woods at the end of London End Lane as a bridleway (see 7.0 below) was an excellent idea and identified the landowner for ease of reference. The details were noted but will not appear in this document due to GDPR. Clerk to liaise with Mrs Malleson when preparing the formal request for MKC.	Clerk
3.3	Mrs Malleson also briefly outlined the basis of her personal objection to the proposed alterations to the rear of 86 Station Road (see 9.0 below) on the grounds that it would cause significant harm to the structure of the 17 ^h Century farmhouse and the proposed modern extension would be visible from Station Road.	
3.4	Diana Kesterton commented that horses were being ridden on the footpath near the War Memorial and one of the animals had left a sizeable 'deposit' right outside her house. It was agreed that BBPC would investigate suitable signage with MKC to clearly prohibit horse-riders and cyclists from using the footpath.	Clerk
Agreed		

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Dated: 17/7/1919

<p>3.5</p> <p>Agreed</p>	<p>Colette Morris spoke in support of item 7 (below), outlining the dangers of riding horses on the road and stressing the benefit of reclassifying the footpath as a bridleway. It was acknowledged and that the proposed route would be suitable for use by horses, however, the 'kissing gate' to the rear of Greenways would need to be removed and replaced by something more suitable to facilitate access.</p> <p>It was unanimously agreed that it was a brilliant idea and that it would significantly improve road safety through the village.</p>	
<p>3.6</p> <p>Noted</p>	<p>John Mears expressed concern over the level of substance abuse and anti-social behaviour late into the night by groups of youths congregating in 'The Wicks' on Church Road in the drier months of the year. He asked BBPC to make this an agenda item for a meeting to which Thames Valley Police ('TVP') would be invited. Mr Mears added that he had put up signs in the area in a bid to deter littering and camping (having discovered a tent in his garden on one such occasion), but to no avail.</p> <p>Cllr Ford explained that he had spoken to TVP on this subject on a number of occasions, both on a personal level and as a Parish Councillor. He pointed out that the number of police patrols had increased as a result and that TVP had advised him to keep up the momentum of incident reporting to give a clear picture of the seriousness and frequency of the problem. A crime reference number had been tagged to the issue and resources would be allocated proportionately to the volume of reported incidents.</p> <p>Cllr Ford agreed to pass the crime reference number on to Sue Malleson in her capacity as Neighbourhood Watch Coordinator.</p> <p>Bridget Thomas said a WhatsApp group had been set up to alert its members to incidents in the vicinity of The Wicks.</p> <p>Cllr Ford also suggested putting goats into the field to keep the heritage grasses trimmed and discourage bad behaviour.</p>	
<p>3.7</p>	<p>John Mears then drew the attention of the Council to the underused stacking lane on the approach to the railway crossing heading towards Walton. He asked BBPC to request signage from MKC Highways to encourage use of the lane to reduce traffic congestion.</p> <p>The Chair explained that a great many fruitless attempts had been made over the years to persuade MKC to improve road safety in that area and, indeed, to get them to repair damaged signage on the mini roundabout and the Brickhill Street sign that was hit by a car over a year previously. She explained that it was her view that MKC was concentrating all efforts at that end of the village on its long-term strategy for Caldecotte Site C and South Caldecotte and she seriously doubted that anything would be done at the location until the sites had been developed.</p> <p>Cllr Ford suggested asking highways to write 'Use Both Lanes' on the road itself and the Chair said this issue would be raised at the</p>	

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Dated: 17/7/1919

	<p>proposed Ward Walk with Cllr Hopkins and Michael Bracey (CEO of MKC) in July.</p> <p>The meeting resumed at 8.06pm</p>	
15.2	<p><u>Finance (Part 2)</u></p> <p>Proposal to Open Dedicated Accounts for S106 Funds with Metro Bank</p> <p>One of the conditions of S106 funding is that a dedicated, interest-bearing account must be opened for each stream of funding.</p> <p>BBPC only held one bank account; a current account with NatWest.</p> <p>The Council still held S106 funds for the rebuild of the Church Hall and was on the verge of applying for funding for the Public Arts project. It had, therefore, become necessary to open at least one new bank account as soon as possible.</p> <p>Of all the high street banks, it appeared that only NatWest and Metro Bank were equipped to meet the particular needs of Parish Councils.</p> <p>Cllr Ford had made some initial inquiries into Metro Bank and this was followed up by the RFO and Chair with a fact-finding meeting at a Metro Bank branch. From this, it transpired that Metro Bank certainly offered the most flexible opening hours and their interest rate was slightly higher than NatWest's.</p> <p>It was, therefore, suggested that, in the first instance, at least one interest-bearing account (for S106 monies) be opened with Metro Bank, whilst the current account would remain with NatWest for the time being. Should Metro Bank then prove to offer a suitable online banking package, the current account could be transferred to it from NatWest at a later date.</p> <p>In response to a general query about the stability of Metro Bank the RFO explained that the Financial Services Authority ('FSA') had ruled that all banks were obliged to indemnify customer accounts up to £85,000 against the eventuality of failure.</p> <p>The Chair put this to the vote as a two-part motion:</p>	
Noted		
5.2.1	<p>To open one or more interest-bearing account(s) at Metro Bank for S106 Monies Proposed by Cllr Ball, seconded by Cllr Ford, unanimously agreed. RFO to open accounts at Metro Bank Oakgrove branch;</p>	RFO
Agreed		
5.2.2	<p>To further investigate the current account facilities with Metro Bank and report back to a future meeting before any funds are transferred from NatWest. Unanimously agreed.</p>	RFO
Agreed		

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Dated: 17/7/1919

<p>5.2.3</p> <p>Agreed</p> <p>5.2.4</p> <p>Agreed</p>	<p>Invoice from Planning Consultant The sum charged was in line with the anticipated fees plus £400 for additional work on Caldecotte Site C, which went beyond the original brief.</p> <p>The Invoice was approved for payment but the Chair cautioned that, because the costs were approaching the approved limit under S137, any further consultancy work would need to be funded by donations, as had been previously agreed.</p> <p>Print Cellar Invoice: The Chair requested that, in light of the new financing arrangements for the Village Newsletter, BBPC should pay the invoice for the reduced print costs of the June 2019 newsletter in full, with the caveat that the sum would also cover the Council's obligations in respect of the July/August edition.</p>	
<p>7.0</p> <p>Agreed</p>	<p><u>Proposal to Request Reclassification of Footpath from Greenways to the woods at the end of London End Lane as a Bridleway</u></p> <p>Unanimously agreed (see 3 above)</p> <p>Clerk to submit request to MKC Rights of Way officer Rosie Armstrong or James Walsh</p>	<p>Clerk</p>
<p>6.0</p> <p>6.1</p> <p>Noted</p> <p>Agreed</p>	<p><u>Unitary Councillor Report</u></p> <p>The Report was circulated to all Councillors prior to the meeting and had been read and agreed.</p> <p>The Chair thanked Cllr Hopkins for his patience in the light of changes to the order of agenda items at this meeting.</p> <p>SEMK Stakeholder Group</p> <p>Cllr Hopkins explained that, after some initial confusion as to who would be organising these meetings, dates had now been set as follows:</p> <p>27 June, 5.30 – 7pm, Room 1.02, Civic Offices, CMK 25 July, 5.30 – 7pm, Suite 1.05/106, Civic Offices, CMK 29 August, 5.30 – 7pm, Suite 1.05/1.06, Civic Offices, CMK 26 September, 5.30 – 7pm, Suite 1.05/1.06, Civic Offices, CMK</p> <p>He also commented that his vote on this general subject, presented to MKC Cabinet on his behalf by Cllr Alice Jenkins on 4 June, had been well received, and negotiations with officers and lead Members of MKC were ongoing.</p> <p>The Chair proposed a vote of thanks to Cllrs Hopkins and Jenkins for their efforts on behalf of Bow Brickhill in the face of the existential threats posed by Plan: MK. Unanimously agreed.</p>	

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Dated: 17/7/1919

<p>6.2</p> <p>Noted</p> <p>6.3</p> <p>Noted</p> <p>6.4</p> <p>Noted</p> <p>6.5</p> <p>Noted</p> <p>6.6</p> <p>Noted</p> <p>6.7</p> <p>Noted</p> <p>6.8</p> <p>Agreed</p>	<p>Milton Keynes University</p> <p>Santander announced a contribution of £30 million to help MKC deliver MK:U, the UK's first university focused on digital skills and Project Two of the MK Futures programme.</p> <p>Wheelie Bins</p> <p>MK Council would be looking at an options appraisal for moving to wheelie bins. This would be linked to an overall commissioning strategy and service transformation of the services encompassed within Public Realm.</p> <p>Conservation Areas</p> <p>A review of existing and potential Conservation Areas in Milton Keynes was about to begin. Cllr Hopkins explained that plans were afoot to use this opportunity to help preserve an area of Lower End, Wavendon. He did, however, add a note of caution that Conservation Areas can be a "double edged sword" in many respects, imposing significant restrictions on residents of these areas and not, as was widely believed, preventing new development.</p> <p>Clerk to liaise with interested parties in the village on this as the subject had been broached at the annual BBPC Meeting on 9 May.</p> <p>Elections - MK Council was looking for a new elections manager as Pam Loose was retiring.</p> <p>Standards - The Head of Legal Services at MKC had indicated she would like to visit parishes to deliver training as most of the complaints made to the Standards Committee were about Parish Councillors not MKC. Cllr Hopkins suggested it might be prudent to arrange a Danesborough Forum on this theme.</p> <p>MK50 – MKC is publishing the MK Futures 2050 draft strategy by end of July for community engagement and would be happy to attend a parish council meeting at some point during the engagement period. MKC will host a pre-engagement exhibition in Middleton Hall 4-7 July that will highlight some of the key features of the strategy, including broad development locations.</p> <p>Cllr Hopkins requested and was given permission to share the Planning and Transport Consultants' Reports with Walton Community Council.</p>	<p>Clerk</p>
<p>9.0</p>	<p><u>Planning Notifications from Milton Keynes Council</u></p> <p>Application no: 19/01376/FUL and 19/01377/LBC Proposal: Alterations and extension, including demolition of existing extension to the rear at 86 Station Road Bow Brickhill Milton Keynes MK17 9JT</p> <p>It was unanimously agreed that BBPC would object to both these applications on the basis that the style and size of the proposed</p>	

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Dated: 17/7/1919

	extension, which would be visible from Station Road, Woburn Sands Road and Church Road, was wholly inappropriate to the prevailing architectural style of the village and would cause significant structural harm to one of Bow Brickhill's few listed buildings.	
10.0	<p><u>Notification of Decisions Made from Milton Keynes Council</u></p> <p>Application no: 18/01372/FUL Proposal: Demolition of 2 no. Outbuildings to create access and construction of 28 no. 2, 3, 4- and 5-bedroom residential dwellings and all ancillary works at Rectory Farm Woburn Sands Road Bow Brickhill Milton Keynes MK17 9JY</p> <p>Refused</p>	
Cllr Price arrived at 8.23pm and Cllr Ford left the meeting as had previously been agreed		
8.0	<p><u>Clerk's Progress Report</u></p> <p>The Report was circulated to all Councillors prior to the meeting and had been read and agreed.</p>	
Noted		
8.1	<p>Verges</p> <p>BBPC was about to complain to MKC about the missed grass cutting throughout the village, but the grass had now been cut.</p>	
Noted		
8.2	<p>Station Road Bus Shelter</p> <p>This will not now be removed and will, eventually, be refurbished by MKC contractors.</p>	
Noted		
8.3	<p>Broken and damaged bollard and signage on Station Rd mini Roundabout following minor RTC</p> <p>No change almost year after the damage was reported to MKC. This will be pointed out to the CEO of MKC at the forthcoming meeting with Cllr Hopkins and the BBPC Chair in July.</p>	
Noted		
12.0	<p><u>Monthly Risk Assessment</u></p> <p>See Pavilion Issues: Items 18.3, 18.4 and 18.5 below</p>	
11.0	<p><u>S106 Updates</u></p> <p>Public Art Project: Cllr Price gave an update on the project as follows:</p> <p>The two proposed artworks for the village had been put out to public consultation and a great many ideas had been contributed by years 3,4, 5 and 6 of the village School.</p> <p>Cllr Price had spoken to Janie Burns at MKC, she was expecting his completed application for funding.</p>	
11.1		

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Dated: 17/7/1919

<p>Noted</p>	<p>Cllr Price was also due to meet the sculptor on 14 June to discuss estimated costs in detail and to arrive at technical specifications that would form part of the necessary planning applications to MKC. He was unsure whether a planning application fee would be payable but would seek clarification from MKC.</p> <p>In terms of feedback from the public consultation, one resident disliked the proposal and became quite irate in e-mail discussions with Cllr Price. The only other resident was concerned about the proximity of the proposed installation to the War Memorial, but Cllr Price managed to allay their fears.</p> <p>The Chair thanked Cllr Price for his report and explained that, because Cllr Ford had left the meeting early, his report on S106 Playing Field funding would be deferred to the July meeting.</p>	<p>Cllr Price</p> <p>Cllr Ford</p>
<p>13.0</p>	<p><u>Chair's Report</u></p> <p>The Report was circulated to all Councillors prior to the meeting and had been read and agreed</p> <p>The Chair read her report as follows:</p> <p>Firstly, I would like to pay tribute to my mother, who passed away on 2 June.</p> <p>Born Christine Mary Stone in a room above The Wheatsheaf in 1930, she was christened at All Saints Church and educated at the village school, of which she would later serve as a governor.</p> <p>She lived her entire life in the village and married my father, Douglas Loak, in 1954, again at All Saints Church. My mother was a very active member of the community until she was overcome by Alzheimer's disease and moved to Caton House in Bletchley where she received specialised care.</p> <p>She was elected to Bow Brickhill Parish Council in 1999 and, by the time she resigned in 2005, she was its Chair. Also, she and my father set up and ran the Bow Brickhill Club (1999-2014) which met once a month at The Pavilion to entertain the older residents of the village. She will be missed.</p> <p>MKC Cabinet Meeting 4 June 2019</p> <p>At the Meeting of the MKC Cabinet on 4 June, Cllr Alice Jenkins presented an item from Cllr David Hopkins which requested that the Cabinet Member (Cllr Martin Gowans):</p> <p><i>"1. Halt the current Caldecotte South consultation (until 3 and 4 below have been completed);</i> <i>2. Declare a planning moratorium on any decisions relating to any development of the land known as Caldecotte C (until 3 and 4 below have been completed);</i></p>	

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	<p><i>3. Arrange a meeting involving all interested parties, examining the options for the reservation of land for a properly designed and budgeted grid road bridge on V10 across the Bedford to Bletchley railway; and</i></p> <p><i>4. Arrange a broader series of meetings with local stakeholders (including Bow Brickhill Parish Council, Walton Community Council and local elected members), Network Rail, landowners, Red Bull and the Caldecotte Business Park management company to prepare a local area masterplan that takes into account all the competing priorities listed above.”</i></p> <p>It will come as no surprise to anyone that, as per MKC’s standard position on these issues, this was rejected by Cabinet.</p> <p>I would like to thank Cllrs Hopkins and Jenkins for their ongoing strenuous efforts on behalf of the village.</p> <p>Our fight goes on...</p>	
<p>16.0</p>	<p><u>Councillors’ Reports and Items for Future Agenda</u></p> <p>Cllr Ball reported that he had successfully negotiated a reduction in price for the 3rd defibrillator of £550 (net).</p> <p>He would liaise with the Clerk regarding ordering, billing and installation of the defibrillator in due course.</p>	<p>Cllr Ball/ Clerk/ RFO</p>
<p>17.0</p> <p>17.1</p> <p>Agreed</p>	<p><u>To Report on Correspondence Received and Sent by the Parish Council Not Appearing Elsewhere on the Agenda</u></p> <p>Alleged ‘Hate Crime’</p> <p>An email had been received from a gentlemen who alleged he had been the victim of a ‘Hate Crime’ targeted at mountain bikers (of which he was one) in Bow Brickhill woods.</p> <p>This was not the first time this allegation had been made (see also Minute 19.4 of BBPC Meeting of 13 December 2018) and the correspondent had been advised to report this to Thames Valley Police as BBPC had no jurisdiction over woodland users.</p> <p>It was unanimously agreed to refer him to the Greensand Trust who would explain to him the permitted uses of the various areas of the woodland. The location of the alleged incident was Barn Hill, which is a designated footpath and mountain bikes are prohibited. Clerk to reply to the correspondent accordingly.</p>	<p>Clerk</p>
<p>18.0</p> <p>18.1</p>	<p><u>Pavilion Issues:</u></p> <p>Guttering: Because of leaking gutters, the replacement of these items has become more of a priority than previously thought. A quote for the refurbishment of the guttering for £850 had been received and two further quotes were required.</p>	

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<p>Noted</p> <p>18.2</p>	<p>The Clerk had arranged to meet another contractor a few weekends Previously but the contractor failed to attend the meeting. Ongoing.</p>	<p>Clerk</p>
<p>Agreed</p>	<p>Waste Bins: The Pavilion Manager suggested that either or both of the open drum shaped bins be relocated from the Pavilion grounds to the Church Car Park and The Wicks, rather than spending approx. £300/bin on new ones. Unanimously agreed subject to a competitive quote for relocating the bin(s). Pavilion Manager to obtain quote and liaise with Mary Preen.</p>	<p>Pav Mgr</p>
<p>18.3 Agreed</p>	<p>Unstable Fence Post in Pavilion Grounds: Pavilion Manager to obtain quote for repairs.</p>	<p>Pav Mgr</p>
<p>18.4 Noted</p>	<p>Intermittent Issues with New Pavilion Main Doors: Pavilion Manager to chase up engineers to repair doors which had dropped significantly since their installation on 2 June 2018. Ongoing.</p>	<p>Pav Mgr</p>
<p>18.5</p>	<p>Suspicious Behaviour at Pavilion: Reports had been received from a resident of Rushmere Close of a white van with two occupants possibly 'casing' the pavilion and environs.</p> <p>A further report had been received from Jo Gadsby of Little Stars of a Rushmere Close resident chasing a man who had been behaving oddly in the vicinity of the Pavilion.</p> <p>The Pavilion Manager examined the relevant CCTV footage, which corroborated both accounts.</p> <p>It was agreed that, although the security system was effective, additional cameras would be beneficial. Further, detailed discussion of the incident ensued but will not be reported here in the interests of security and GDPR compliance. Thames Valley Police had been made aware of the incident.</p>	
<p>19.0 Agreed</p>	<p><u>To Agree the Date of the Next Meeting</u> The next scheduled Parish Council Meeting is to be held at 7:30pm on Wednesday 17 July 2019.</p> <p>Cllr Price gave his apologies in advance.</p>	
	<p>The Meeting closed at 8:55pm</p>	

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